

MONTHLY REPORT FOR THE CARTOGRAPHY DIVISION

Month of January 1960

A. Major Research and Technical Support Activity

Summary of Cartographic Production and Accomplishments:

In January the Division completed 225 maps and charts and accepted requests for 142 from components of the Agency and the Department of State. Completions for the previous month of December were 137. The work in progress in the Division at the end of January was 480 jobs. This compares with 577 for December. The large number of completions resulted from scheduled NIS work, increased OSI requirements, and an increase of Special Support Branch requests.

Among the major support activities for the month, the Division completed a wall map of Africa showing terrain, transportation, and current political boundaries. Measuring 37" x 40" and in full color, it is available through the Map Library and is the third of a series of wall maps being prepared by the Division.

After two years in progress, a map of Sinkiang showing cultural features, including terrain, was finally completed in support of a D/GC project.

In fulfillment of a rush request from the Department of State a number of hand copies of a map showing the USSR Pacific Missile range impact area were prepared.

In cooperation with D/GG, a Geographic Memorandum "The Shatt Al 'Arab Dispute" was completed and one on the "Overseas Chinese" was prepared and sent to reproduction. The report contained two maps prepared by D/GC.

B. Planning and Development

A number of meetings with D/GG to resolve the production complexities developing in the preparation of maps for the special WH/DD/P project was held. Progress to date on this project has resulted in the preparation of maps for two areas and the beginning of reproduction of the 1:50,000 series of maps. Forty of the latter maps are in reproduction, leaving a balance of approximately 180 to be done. This project will be extremely disruptive of scheduling of regular work through reproduction.

Because of unexpected demand for the purchase of copies of the Atlas of Communist China on sale by the Department of Commerce, a rerun of this

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B. Planning and Development (Continued)

publication has become necessary. A rerun of 500 copies will be ordered in the next few days for delivery during March. Every effort will be made to provide copies at an earlier date but that is the best estimate available from Printing Services Division.

By 15 February, it is planned to send the two volumes of the USSR Atlas of Administrative Divisions produced and published separately sometime ago to reproduction for consolidation into one volume which will subsequently be placed on public sale through the Technical Services Division, Department of Commerce. Since the one volume will be made up of surplus copies of already printed maps of volume one and two, there will be a limited number of copies available for sale. An estimated 125 copies can be prepared and sold at a suggested price of \$35.00 per copy. 25X1A8a

A meeting with representatives of B/UG and [redacted] to complete and confirm the list of new cities proposed by [redacted] will be held in the near future. The Division has been working from a tentative list and this meeting will afford an opportunity to firm up the requirements on the City Plan program. 25X1A8a

C. Significant Outside Contacts and Activities - None

D. Problems 25X1A9a

While [redacted] attends the Second International Cartography Course in Zurich, Switzerland, it will be necessary to transfer [redacted] 25X1A9a from the City Plan Project to the Special Support Branch to supervise its activities during her absence. This will be for a period of approximately 3 months beginning in early March. The City Plan program will be affected to the extent that one less compiler will be working during this period on the program.

E. Miscellaneous

25X1A9a

[redacted] returned from Switzerland where he spent the past 4 months in special training on terrain representation under Dr. Edward Imhof at the Federal Institute at Zurich.

25X1A9a

[redacted] reported for duty during the month. Upon completion of his training he will be assigned to the Drafting Section of the Development and Construction Branch.

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E. Miscellaneous

25X1A9a

[REDACTED] Printing and Publishing Assistant, will transfer early in February to ONE. A candidate for her position is available.

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[REDACTED] has completed the Intelligence Orientation Course and his initial training in the Division and has been assigned to GC/F.

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A. SUMMARY FOR JANUARY 1960

<u>Agency</u>	<u>Entered</u>	<u>% of Total Entered</u>	<u>Completed</u>	<u>% of Total Completed</u>
CIA:				
DD/I/RR	41	29	33	15
OSI	39	27	37	16
WIS	14	10	69	31
OME	2	1	39	17
OCI	20	14	19	8
PIC	1	1	0	0
	14	10	9	4
DD/S	7	5	7	3
DD/P				
CIA TOTAL	138	97	213	94
State/WIS	0	0	2	1
State	3	2	9	4
AMS	1	1	1	1
TOTAL	142	100%	225	100%

B. 6 MONTHS SUMMARY

<u>Months</u>	<u>New Maps and Charts Ent'd</u>	<u>Maps and Charts Completed</u>	<u>Number of Prints</u>	<u>Reruns Completed</u>	<u>No. of Rerun Prints</u>
January	142	225	59,618	36	32,431
December	160	137	88,503	34	31,186
November	107	121	96,271	43	32,745
October	168	126	92,221	15	22,400
September	156	129	86,162	41	45,034
August	115	153	83,761	29	22,727
	848	891	506,536	198	186,523

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<u>Months</u>	<u>Number of Completed X-Jobs</u>	<u>Manhours Required X-Jobs</u>	<u>Number of Processing Jobs</u>	<u>Number of Items</u>
January	0	0	140	18,429
December	5	15	121	10,428
November	0	0	106	12,926
October	0	0	100	13,319
September	5	9	164	19,012
August	<u>6</u>	<u>2</u>	<u>110</u>	<u>7,343</u>
	16	26	741	81,457

*Except for final maps and reruns.

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D. MAPS AND CHARTS COMPLETED IN PAST 6 MONTHS

<u>Agency</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>
CIA	131	95	111	81	120	144
CIA/NIB	5	32	12	33	4	69
State	12	0	1	1	9	9
State/NIS	5	2	1	4	0	2
Other	0	0	1	2	0	1
	<u>153</u>	<u>129</u>	<u>126</u>	<u>121</u>	<u>137</u>	<u>225</u>

E. SUMMARY OF WORK LOAD, MAPS AND CHARTS, AS OF 1 FEBRUARY 1960 - Does Not Include Service 2098

<u>Status</u>	<u>GS/S</u>	<u>GC/F</u>	<u>GC/E</u>	<u>GC/C</u>	<u>GC/X</u>	<u>TOTALS</u>
Completions	31	9	14	99	72	225
Cancelled	1	0	0	9	4	14
Entered	20	3	4	51	64	142
In Reproduction	9	4	5	22	11	51
In Proof	13	20	14	63	1	111
In Check	8	13	3	2	0	26
In Drafting	27	14	5	125	7	178
In Compilation	68	15	9	0	22	114
	<u>125</u>	<u>66</u>	<u>36</u>	<u>212</u>	<u>41</u>	<u>480</u>

#Excludes jobs assigned to Drafting Section
from Compilation Branches

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NIS MAP COORDINATOR REPORT FOR JANUARY 1960 (thru 31 January)

	New Requests	To Reproduction	From Reproduction	To Reproduction	Processing
NIS: Contributors:					
Finals	10	24	29	48	7
Proofs	8	43	47	10	0
NIS Totals	18	67	76	58	7
Map Library Reruns: Assigned to Branches: Complete statistics not available at this time					
Service:	6	6	6	0	0

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